

2010 CENSUS

Local Update of Census Addresses (LUCA)

Promotional Workshop



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Vermont State Data Center
at the UVM Center for Rural
Studies

<http://crs.uvm.edu/census>



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Note to the User

- This presentation has been modified to help you make 2010 the best Census for your Vermont town.
 - it differs from the Census Bureau presentation in the *Participant Guide* handed out.
 - look for *Participant Guide* page numbers given with slides.

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Topics

- LUCA purpose, importance, and schedule
- LUCA participation options
- Selecting your participation option
- Developing a plan
- Next steps

Additional Content

- Participation responsibilities
- LUCA materials you'll receive
- Confidentiality and Security requirements



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The United States Census

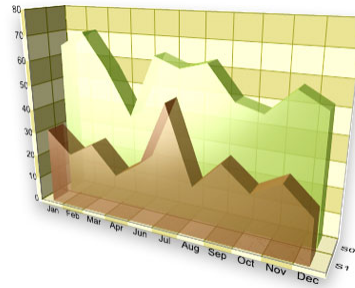
- Decennial – every decade
 - Head count of the entire nation.
 - Survey of all housing units.
- The “best game in town” for comprehensive, comparable data across ALL U.S. geographies.

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How Census Data is Used

- Planning Your Community Growth and Services
- Grant Writing
- Economic Development
- School Funding
- State funds distribution
- Appropriation of Federal funds



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Little Known Fact...

- The Census and American Community Survey are NOT sent to people.
 - They are sent to HOUSING UNITS.
- To accurately measure your community, the Census needs to know the location of every housing unit in your town
 - or else...
 - people get missed
 - more time spent finding/correcting locations then getting a good response
 - Don't forget accessory units and planned units!

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INTRODUCTION TO THE LUCA PROGRAM

Participant Guide pages 4-12

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What is LUCA?

- 2010 Decennial Census Program
- Allows state, and local governments to help update the Census Bureau's Address List
- Authorized by the Census Address List Improvement Act of 1994

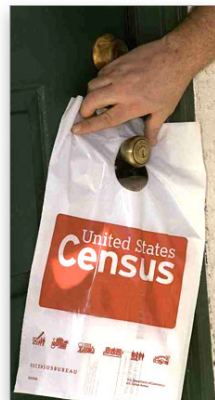


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LUCA and the 2010 Census

- Important to the success of the 2010 Census
 - and its usefulness to your town
- Verified during Address Canvassing Operation
 - can only verify what they know exists
- Results are the basis of the Address List used to deliver the 2010 Census questionnaires



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Key Basics of LUCA

- Your involvement consists of updating the Census address list or sending your own.
 - ...but it isn't QUITE that simple
- Your participation is due April 2008 at the latest.
 - You choose a 120-day window.
- You don't have to do your ENTIRE town.
 - Cover high priority areas based on your time and ability.

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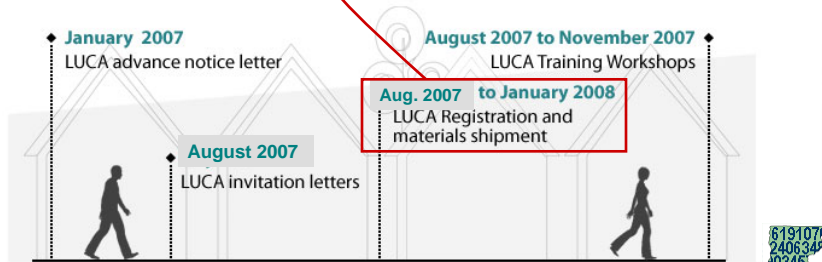
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2010 Census LUCA Schedule—Preparation

Once you register, materials arrive within 1-2 weeks.

Then you have 120 days to complete the process

Ideal deadline to register is 11/19/07



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[Participant Guide page 10]

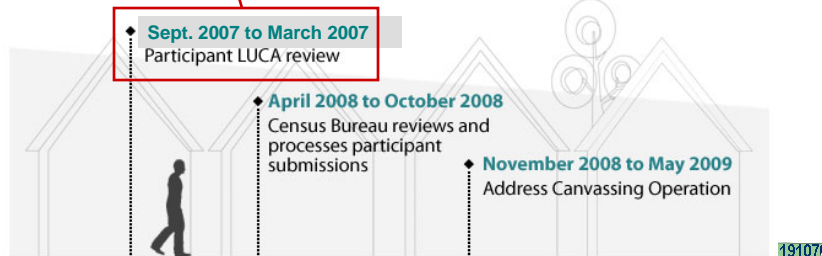
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2010 Census LUCA Schedule—Reviews

Once you register, materials arrive within 1-2 weeks.

Then you have 120 days to complete the process

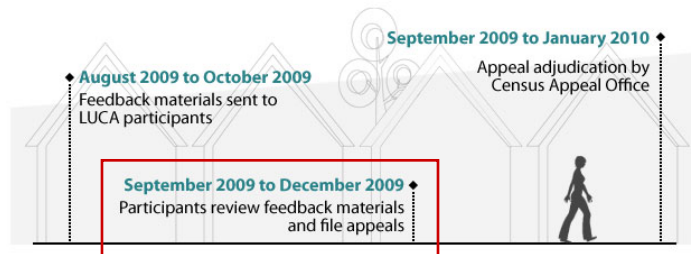
Ideal deadline to register is 11/19/07



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2010 Census LUCA Schedule— Feedback and Appeals



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THE LUCA PARTICIPATION OPTIONS

Participant Guide pages 13-25

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Options

**Option 1—Title 13
Full Address List
Review**

**Option 2—Title 13
Local Address List
Submission**

**Option 3—Non-Title
13 Local Address
List Submission**



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Note: What's "Title 13?"

- Rule that governs confidentiality of all data submitted to and produced by U.S. Census Bureau.
 - ANYTHING pertaining to singular people, families, companies or housing units.
 - Looking at housing unit addresses provided by the Census Bureau, will require you to sign a Title 13 form.

[Participant Guide page 26]

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Option 1

Title 13 Full Address List Review

You can:

- Review and update (add, delete, and correct) “city-style” (i.e. **physical / street**) addresses on the Census Bureau’s Address List
- Challenge address counts in census blocks
- Make map updates
- Appeal feedback results after address canvassing



Option 1

Title 13 Full Address List Review

You cannot:

- Update “noncity-style” (i.e. **P.O Boxes or R.R. #s**) addresses
- Update addresses **and** challenge the count of addresses within the same census block



Option 1
Title 13 Full Address List Review

You receive:

- Census Bureau's Address List
- Address Count List
- Address List Add Page (paper format)
- Census Bureau Map
- Map Sheet to Block Number Relationship List (paper map format)
- User Guide
- Feedback materials after address canvassing

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Option 2
Title 13 Local Address List Submission

You can:

- Review the Census Bureau's Address List and the Address Count List (per block)
- Submit your local address list (**city-style addresses only**) in a Census Bureau predefined computer-readable format
- Make map updates
- Appeal feedback results after address canvassing

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Option 2
Title 13 Local Address List Submission

You cannot:

- Directly Update the Census Bureau Address List
- Challenge the count of addresses for census blocks on the Address Count List

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Option 2
Title 13 Local Address List Submission

You receive:

- Census Bureau's Address List
- Address Count List
- Census Bureau Map
- Map Sheet to Block Number Relationship List (paper map format)
- User Guide
- Feedback materials after address canvassing

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Option 3
Non-Title 13 Local Address List Submission

You can:

- Review the Address Count List (per block)
- Submit your local address list (**city-style addresses only**) in a Census Bureau predefined computer-readable format
- Make map updates

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Option 3
Non-Title 13 Local Address List Submission

You cannot:

- Challenge the count of addresses for census blocks on the Address Count List
- Appeal the results of the count of addresses by census blocks on the Address Count List, since you will not know which addresses are missing from the Census Bureau's Address List

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Option 3

Non-Title 13 Local Address List Submission

You receive:

- Address Count List
- Census Bureau Map
- Map Sheet to Block Number Relationship List (paper map format)
- User Guide
- Feedback materials after address canvassing

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LUCA Program Materials—Format Review

- Depending on the participation option, the Census Bureau will provide LUCA program materials in the following formats:
 - Option 1—Title 13 Full Address List Review (paper, computer-readable, PC-based application)
 - Option 2—Title 13 Local Address List Submission (computer-readable, PC-based application)
 - Option 3—Non-Title 13 Local Address List Submission (computer-readable, PC-based application)
- ❖ Maps for all options are available in paper or digital shapefiles

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Option Comparison

LUCA Participation Option Tasks	1	2	3
Requires Title 13 Confidentiality Agreement	X	X	
Review Census Address List	X	X	
Update Census Bureau Address List for city-style addresses	X		
Review the Address Count List	X	X	X
Challenge the count of addresses within census blocks	X		
Update Census Bureau maps or submit digital feature updates	X	X	X
Submit a local address list in a Census Bureau pre-defined computer-readable format		X	X
Review feedback materials	X	X	X
Appeal feedback results	X	X	
LUCA Participation Option Materials			
Census Bureau Address List	X	X	
Address Count List	X	X	X
Census Bureau maps or digital shapefiles	X	X	X
2010 Census LUCA User Guide	X	X	X
Feedback materials	X	X	X

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PARTICIPATION OPTION SELECTION GUIDELINES

Participant Guide pages 44-45

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Option Selection Guidelines

- 100% noncity-style addresses—Option 1 required
- Predominately noncity-style addresses— Option 1 suggested
- 100% city-style addresses—any option
- Recent conversion to city-style addressing, Option 2 or 3 suggested
- Cannot meet confidentiality or security requirements [Participant Guide pages 26-36]—Option 3 is only option
- **Consider whether or not you have physical addresses for units being constructed or that will exist in 2010**

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LUCA REVIEW STRATEGIES

Participant Guide pages 76-78

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Developing A Plan

- Consider available time, information readily available, and staff and computer resources
- You may designate another level of government or an agency (county planning department, regional planning agency, etc.) that is willing to assist you
- When resources are limited, the Census Bureau recommends focusing on areas where addresses are more likely to be missed or incorrect

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Priority Areas

- New construction
- E-911 address conversion
- Single-family/multi-family home conversions
- New mobile home parks or scattered mobile homes
- **Blocks flagged by the VT State Data Center's statewide analysis**
- Apartment buildings with irregular or missing numbering schemes for the individual units
- Addresses near jurisdictional boundaries
- Areas where Census Bureau maps don't match yours

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Suggested Local Address Sources

- New construction and occupancy permits
- E-911 address files
- Planning and zoning records
- Local utility records
- Drivers' license files



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NEXT STEPS IN THE LUCA REVIEW PROCESS

Participant Guide pages 79-80

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Next Steps

- Check out <http://crs.uvm.edu/census/luca>
- Sign up on Census 2010 Email List
 - for questions and discussion on preparations for Census 2010, especially LUCA
- Start coordinating with officials in your town
- Contact the VT State Data Center with any questions:

Will “Chip” Sawyer
802-656-0892
wsawyer@uvm.edu

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Important Dates

- August 2007—LUCA invitations will be mailed
- August 2007 to January 2008—LUCA program registration and materials shipment
- August 2007 to November 2007—LUCA Training Workshops
- September 2007 to April 2008—Participate in LUCA

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Important Dates

- November 19, 2007—Cut-off date for Registration Forms with a guarantee of a 120 calendar day review
- December 31, 2007—Cut-off date for accepting Registration Forms
- April 4, 2008—Cut-off date for postmarks on returning LUCA packages with a guarantee of processing

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Thank you!



Will Sawyer
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<http://crs.uvm.edu/census>

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PARTICIPATION RESPONSIBILITIES

Participant Guide pages 37-43

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The Census Bureau Responsibilities

- Provide training
- Provide necessary materials
- Provide procedural and technical assistance
- Process submitted updates
- Conduct Address Canvassing Operation
- Provide feedback materials



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Option 1 and Option 2 Responsibilities

- Select LUCA liaison and reviewers
- Sign and return
 - *Registration Form*
 - *Confidentiality Agreement Form*
 - *Self-Assessment Checklist*
 - *Product Preference Form*
- Understand procedures and Census Bureau terminology
- Secure all Title 13 U.S.C. materials
- Review materials and return updates
- Review feedback materials and appeal any discrepancies
- Return or destroy Title 13 U.S.C. materials

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Option 3 Responsibilities

- Select LUCA liaison and reviewers
- Sign and return
 - *Registration Form*
 - *Product Preference Form*
- Understand procedures and Census Bureau terminology
- Review materials
- Submit local address list and updated maps
- Review feedback materials

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Responsibilities Comparison

Responsibility	Option 1	Option 2	Option 3
Select LUCA liaison and reviewers	X	X	X
Sign and return the Registration Form	X	X	X
Sign a Confidentiality Agreement Form	X	X	
Complete and return the Self-Assessment Checklist	X	X	
Complete and return the Product Preference Form	X	X	X
Understand the procedures for conducting the local address review, as well as Census Bureau terminology	X	X	X
Within 120 calendar days of receiving LUCA materials, complete the address list review and return updated materials to the Census Bureau.	X	X	X
Review feedback materials	X	X	X
Appeal feedback material discrepancies	X	X	
Verify the return or destruction of any remaining Title 13, U.S.C. materials. The LUCA liaison, reviewers, and anyone with access to Title 13 materials acknowledge this action by signing, dating, and returning the Return or Destruction of Title 13, U.S.C. Materials form found in the appendix of the User Guide	X	X	

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MATERIALS SUPPLIED BY THE CENSUS BUREAU

Participant Guide pages 47-75

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Census Bureau's Address List

- Contains residential addresses (city-style and noncity-style) and census geography (geocodes)
- Used by Option 1 participants to update city-style addresses
- Used by Option 2 participants for reference only
- Available in paper or computer-readable file

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Census Bureau's Paper Address List

2010 Census Local Update of Census Addresses Program ADDRESS LIST

Form: Trans/Blank
 Ref: Oregon/Clatsop County 0061881
 Date: 09/23/2007
 Page: 2 of 20

Line Number (1)	MULTI (2)	Action Code (3)	Census Geography (4)			Structure Point (6)	House Number (5a)	City-Style Mail Delivery Address or E-911 Address or Physical Location Description and Road Name (5)			Mile/Unit Number (5d)	ZIP Code (5e)	Noncity-Style Mail Delivery Address (RFD, R235 or RD Route) (6)	Group Quarters Flag (7)
			State County Code (4a)	Census Tract Number (4b)	Census Block Number (4c)			Street or Road Name (5b)	Physical Location Description or Group Quarters Name (5c)	Noncity-Style ZIP Code (6a)				
19	111112301		51081	9708.01	3345		101	YONG RD			22555			
20	111112302		51081	9708.01	3345		103	YONG RD			22555			
21	111112303		51081	9708.01	3345		105	YONG RD			22555			
22	111112304		51081	9708.01	3345		107	YONG RD			22555			
23	111112305		51081	9709.00	3453							RTG 2, BOX 145		
24	111112306		51081	9709.00	3453								RTG 2, BOX 173	

Form F D-1438
 U.S. Department of Commerce
 U.S. Census Bureau

DISCLOSURE PROHIBITED BY TITLE 13 U.S.C.
 Action Codes: C - Correct D - Delete J - Not in Jurisdiction N - Nonresidential

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Computer-Readable Address List Files

- Pipe-delimited (|) ASCII files
- All spreadsheet and database programs can read and understand the files

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File Record Layout

Maximum Character Length	Field Name	Maximum Character Length	Field Name
12	Entity ID Code	100	Street Name
7	Line Number	14	Street Name Suffix Type
9	MAFID	2	Street Name Suffix Direction
1	Action Code	3	Street Name Street Qualifier
2	State Code	100	Location Description or GQ Name
3	County Code	53	Apartment/Unit Number
7	Census Tract Number	5	City-Style Mailing ZIP Code
5	Census Block Number	50	Noncity-Style Mail Delivery Address (RR#, HCR#, or PO BOX#)
1	Group Quarters Flag	5	Noncity-Style Mailing ZIP Code
35	House Number	5	Structure Point
3	Street Name Prefix Qualifier	11	Structure Latitude
2	Street Name Prefix Direction	12	Structure Longitude
14	Street Name Prefix Type	1	City-Style Address Flag

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Example—City Style Address

PL4291059|107|
 123456789| |
 42|134|7654.01|
 2345| |10| | |
 |MAIN|ST| | | |
 |15888| | | | |Y

Field Number	Field Name	Example
1	Entity ID Code	PL4291059
2	Line Number	107
3	MAFID	123456789
4	Action Code	Blank
5	State Code	42
6	County Code	134
7	Census Tract Number	7654.01
8	Census Block Number	2345
9	Group Quarters Flag	Blank
10	House Number	10
11	Street Name Prefix Qualifier	Blank
12	Street Name Prefix Direction	Blank
13	Street Name Prefix Type	Blank
14	Street Name	MAIN
15	Street Name Suffix Type	ST
16	Street Name Suffix Direction	Blank
17	Street Name Suffix Qualifier	Blank
18	Location Description or GQ Name	Blank
19	Apartment/Unit Number	Blank
20	City-Style Mailing ZIP Code	15888
21	Noncity-Style Mail Delivery Address (RR#, HCR#, or PO BOX#)	Blank
22	Noncity-Style Mailing ZIP Code	Blank
23	Structure Point	Blank
24	Structure Latitude	Blank
25	Structure Longitude	Blank
26	City-Style Address Flag	Y

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PL3942868|678|
 234567891| |
 39|074|2345|5432

PL3942868|678|
 234567891| |
 39|074|2345|5432
 | | | |SCOTT LEVEL|
 ROAD| | | 2-STORY
 BRICK W/ATTACHED
 GARAGE ON LEFT
 | | |BOX 223|45555|9
 | | |N

Field Number	Field Name	Example
1	Entity ID Code	PL3942868
2	Line Number	678
3	MAFID	234567891
4	Action Code	Blank
5	State Code	39
6	County Code	074
7	Census Tract Number	2345
8	Census Block Number	5432
9	Group Quarters Flag	Blank
10	House Number	Blank
11	Street Name Prefix Qualifier	Blank
12	Street Name Prefix Direction	Blank
13	Street Name Prefix Type	Blank
14	Street Name	SCOTT LEVEL
15	Street Name Suffix Type	ROAD
16	Street Name Suffix Direction	Blank
17	Street Name Suffix Qualifier	Blank
18	Location Description or GQ Name	2-STORY BRICK W/ATTACHED GARAGE ON LEFT
19	Apartment/Unit Number	Blank
20	City-Style Mailing ZIP Code	Blank
21	Noncity-Style Mail Delivery Address (RR#, HCR#, or PO BOX#)	BOX 223
22	Noncity-Style Mailing ZIP Code	45555
23	Structure Point	Blank
24	Structure Latitude	Blank
25	Structure Longitude	Blank
26	City-Style Address Flag	N

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PL3942868|678|
 234567891| |
 39|074|2345|5432

Address List Add Page

Used by Option 1 paper format to add city-style addresses

2010 CENSUS						PAGE _____ OF _____ PAGES			
LOCAL UPDATE OF CENSUS ADDRESSES PROGRAM						Name of Preparer: _____ <i>(Print Name)</i>			
ADDRESS LIST ADD PAGE						Date Completed: _____ <i>(MM/DD/YYYY)</i>			
Add Page For: _____ <i>(Entity Name)</i>				Entity ID Code: _____ <i>(Copy from Address List Page)</i>					
Census Geographic Location of Address (2)					Residential Address (4)				
Line # (1)	State Code Number (2a)	County Code Number (2b)	Census Tract Number (2c)	Census Block Number (2d)	Group Quarters? (3)	House Number (4a)	Street or Road Name (4b) GQ Name (4c)	Apartment/ Unit Number (4d)	City Style Mailing ZIP Code (4e)
1									
2									
3									
4									
5									
6									
7									

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U.S. Department Of Commerce
U.S. Census Bureau

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Address Count List

- Contains the number of housing unit and group quarters addresses on the Census Bureau's Address List for each census block within your jurisdiction
- Used to compare address counts between the Census Bureau Address List and your local address list
- All participants receive the list
- Only Option 1 participants can challenge address counts

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Address Count List—Paper

2010 Census Local Update of Census Addresses Program Address Count List

ST/CO: 33/003 Carroll, NH
Entity: Conway town PI3311025
Date: 07/29/2007
Page: 1 of 1

Census Tract Number	Census Block Number	Census Count of Housing Unit Addresses	Local Count of Housing Unit Addresses	Census Count of Group Quarters Addresses	Local Count of Group Quarters Addresses	Census Tract Number	Census Block Number	Census Count of Housing Unit Addresses	Local Count of Housing Unit Addresses	Census Count of Group Quarters Addresses	Local Count of Group Quarters Addresses
49.01	1001	75		2		49.01	3007	75		2	
49.01	1002	0		0		49.02	2010B	22		0	
49.01	1003	22		0		49.02	2011	46		1	
49.01	1004	0		0		49.02	2012	75		2	
49.01	1005	46		1		49.02	2013	22		0	
49.01	1006	35		2		49.02	2024	46		1	
49.01	1007	24		0		49.02	2025	35		2	
49.01	1008	26		0		49.02	2030	24		0	
49.01	1010	10		1		49.02	2038	6		0	
49.01	1011	16		1		49.02	2039	7		0	
49.01	2025	12		0		TOTAL		35	944		22
49.01	2026	10		0							
49.01	2027	15		1							
49.01	2028	12		0							
49.01	2029	11		0							
49.01	2030	10		0							
49.01	2031	13		0							
49.01	2032	11		0							
49.01	2033	75		2							
49.01	3001	22		0							
49.01	3002	46		1							
49.01	3003	35		2							
49.01	3004	24		0							
49.01	3005	26		0							
49.01	3006	10		1							

Form D-1592 U.S. Department of Commerce U.S. Census Bureau

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Computer-Readable Address Count List File Record Layout

Maximum Character Length	Field Name
12	Entity ID Code
2	State Code
3	County Code
7	Census Tract and Suffix
5	Census Block and Suffix
7	Census Count of Housing Unit Addresses
7	Local Count of Housing Unit Addresses
7	Census Count of Group Quarters Addresses
7	Local Count of Group Quarters Addresses

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Pipe-Delimited Computer-Readable Address Count List

PL1622233|16|089|6789.01|5432|765| |3|

Example

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Computer-Readable Address Count List Total Row Layout

||| |TOTAL|45|825| |3|

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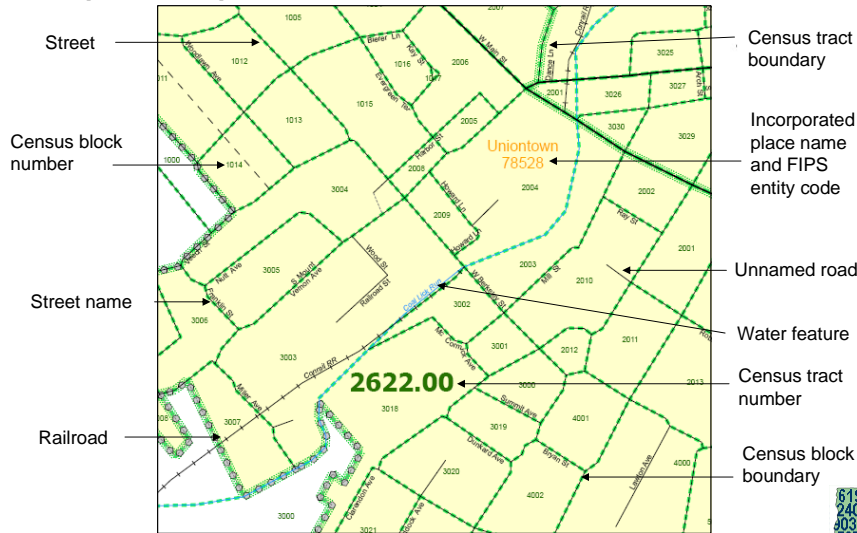
Census Bureau Map

- Provides a reference for locating and geocoding addresses, and to update and correct your jurisdiction's features and boundaries
- Available in paper or digital shapefiles

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Paper Map



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Map Sheet to Block Number Relationship List

- For use with paper maps
- Displays the map sheet number on which each census block appears

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Map Sheet to Block Number Relationship List

2010 Census Local Update of Census Addresses Program
 Map Sheet to Block Number Relationship List

ST/CO: 14/015 Date: 07/29/2007
 Listing for: DARLINGTON COUNTY CO14015 Page: 1 of 1

Census Tract	Current Census Block #	Map# (s)	Census Tract	Current Census Block #	Map# (s)	Census Tract	Current Census Block #	Map# (s)
49.01	1001	1	49.01	3004	1			
49.01	1002	1	49.01	3005	1			
49.01	1003	1	49.01	3006	1			
49.01	1004	1	49.01	3007	1			
49.01	1005	1	49.02	2010B	1			
49.01	1006	1	49.02	2011	1			
49.01	1007	1	49.02	2012	1			
49.01	1008	1	49.02	2013	1,2			
49.01	1009	1	49.02	3024	1,2			
49.01	1010	1	49.02	3025	2			
49.01	1011	1	49.02	3037	2			
49.01	2025	1	49.02	3038	2			
49.01	2026	1	49.02	3039	2			
49.01	2027	1						
49.01	2028	1						
49.01	2029	1						
49.01	2030	1						
49.01	2031	1						
49.01	2032	1						
49.01	2033	1						
49.01	3001	1						
49.01	3002	1						
49.01	3003	1						

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Shapefiles Overview

- Created to facilitate electronic updates
- Requires the use of GIS software
- Contains no Title 13 information
- Provided in Environmental Systems Research Institute (ESRI) shapefile format
- Provided in an “all lines” layer shapefile
- Provided with shapefile layers for legal boundary edits

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Census Bureau's MAF/TIGER Partnership Software (MTPS)

- Computer software provided by the Census Bureau that allows you to update the Address List, Address Count List, and maps
- Appropriate for any level of government
- Helps users meet Census Bureau's formatting requirements

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Address List

Census Bureau's MAF/TIGER Partnership Software (MTPS)

[Line#]	[MAFID]	[Action Code]	[State]	[County]	[Tract]	[Block]	[GQ Flag]	[House#]	[Prefix Direction]	[Prefix Type]	[Street Name]	[Suffix Type]	[Suffix Direction]	[Suffix Extension]	[Location Description Or GQ Name]	[Apartment]
10761	880000014875	88	008	3.00	1101			300			ARAPAHOE					
10762	880000014836	88	008	3.00	1101			731			BONNEVILLE	RD			GRN HSE W/WAT SHUTTERS	
10767	880000014840	88	008	3.00	1101			730			BONNEVILLE	RD			BONNEVILLE RD NEW HSE UNDER CONSTR	
10767	880000014841	88	008	3.00	1101			200			CARY	DR			CARY DR GREY HSE W/LARGE SHED IN BACK	
19548	880000014808	88	008	3.00	1101										DOUBLE WIDE MOBILE W/ GARAGE	

[Action Code]	[State]	[County]	[Tract]	[Block]
88	008	0003.00	1101	
88	008	0003.00	1101	
88	008	0003.00	1101	

[House#]	[Prefix Direction]	[Prefix Type]	[Street Name]	[Suffix Type]
300			ARAPAHOE	
731			BONNEVILLE	RD

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Address Count List

Census Bureau's MAF/TIGER Partnership Software (MTPS)

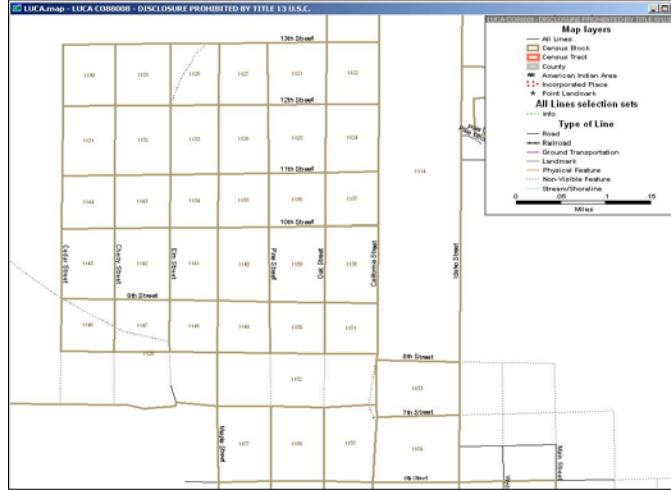
[State]	[County]	[Tract]	[Block]	[Census HU Count]	[Local HU Count]	[Census GQ Count]	[Local GQ Count]
88	008	3.00	1063	1	--	0	--
88	008	3.00	1066	2	--	0	--
88	008	3.00	1070	3	--	0	--
88	008	3.00	1071	3	--	0	--
88	008	3.00	1072	2	--	0	--
88	008	3.00	1073	1	--	0	--
88	008	3.00	1076	1	--	0	--
88	008	3.00	1094	1	--	0	--
88	008	3.00	1098	3	--	0	--
88	008	3.00	1101	17	--	0	--
88	008	3.00	1104	2	--	0	--
88	008	3.00	1105	4	--	0	--
88	008	3.00	1106	2	--	0	--
88	008	3.00	1111	3	--	0	--
88	008	3.00	1112	21	--	0	--
88	008	3.00	1114	4	--	0	--
88	008	3.00	1115	10	--	0	--
88	008	3.00	1120	1	--	0	--
88	008	3.00	1152	3	--	0	--
88	008	3.00	1153	5	--	0	--
88	008	3.00	1154	9	--	0	--
88	008	3.00	1155	6	--	0	--
88	008	3.00	1156	11	--	0	--
88	008	3.00	1157	11	--	0	--
88	008	3.00	1158	16	--	0	--
88	008	3.00	1161	1	--	0	--
88	008	3.00	1165	11	--	0	--
88	008	3.00	1169	5	--	0	--
88	008	3.00	1170	3	--	0	--
88	008	3.00	1171	1	--	0	--
88	008	3.00	1172	5	--	0	--
88	008	3.00	1173	2	--	0	--
88	008	3.00	1174	5	--	0	--

[Block]	[Census HU Count]	[Local HU Count]	[Census GQ Count]	[Local GQ Count]
1063	1	--	0	--
1066	2	--	0	--
1070	3	--	0	--

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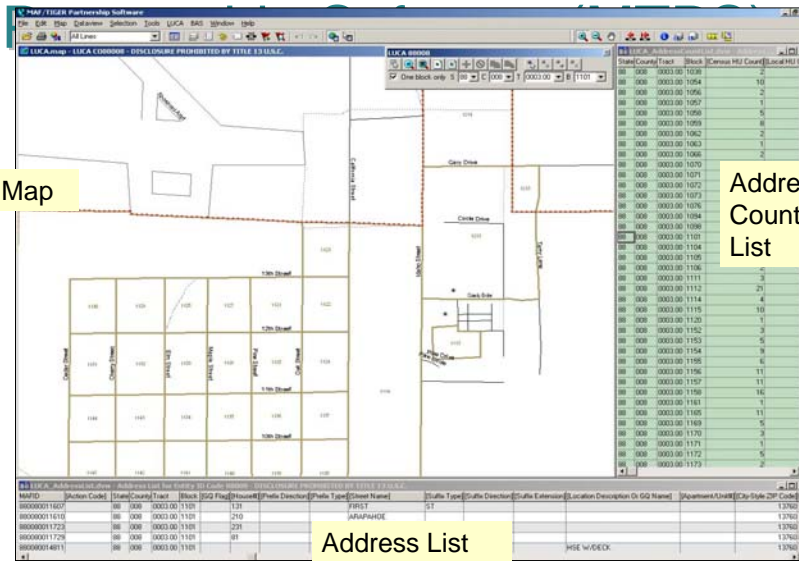
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Census Bureau's MAF/TIGER



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Census Bureau's MAF/TIGER Partnership Software (MTPS)

Using Toolbars

The image shows two software toolbars. The first is the 'Line Editing' toolbar, titled 'Line Editing Toolbox (for editing roads)'. It contains icons for adding a line, deleting a line, moving lines, and saving edits. The second is the 'LUCA' toolbar, titled 'LUCA 88008 Toolbox (for editing the address list and address count list)'. It includes a 'Pick Block' button, a dropdown menu for 'One block only', a dropdown for '000300', a dropdown for '1152', and a 'Move structure point' button.

Line Editing Toolbox
(for editing roads)

LUCA Toolbox
(for editing the address list and address count list)

Annotations for Line Editing Toolbox:
Add Line
Edit Line Attributes
Save Edits

Annotations for LUCA Toolbox:
Pick Block
Add a new address record
Move structure point

CONFIDENTIALITY AND SECURITY

Participant Guide pages 26-36

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Title 13 U.S.C.

- Provides for confidential treatment of census-related information
- Requires all parties with access to Title 13 materials to abide by Confidentiality and Security Guidelines
- Requires Census Bureau to protect confidentiality of all information it collects



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Title 13 U.S.C.

- Respondents place their trust in the Census Bureau
- This trust is critical to the success of the Census Bureau's mission
- Access to Title 13 U.S.C. information is temporary, but the commitment to maintain confidentiality is permanent

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Title 13 U.S.C.

The punishment for violating Title 13 U.S.C. is a fine of up to \$250,000 and/or 5 years imprisonment.



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Confidentiality Agreement

Required of Option 1 and 2 participants

- Must appoint LUCA liaison to assume responsibility for Title 13 compliance
- All reviewers must follow guidelines and sign Confidentiality Agreement



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Security Guidelines

- Nondisclosure
- Secure information
- Use passwords
- Log off computer when not in use
- Store materials when not in use
- Return or destroy **all** Title 13 materials
- The Census Bureau may make an on-site visit



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The Self-Assessment Checklist

- Designed to help you affirm you can meet Title 13 requirements
- Completed and signed by the LUCA liaison
- Census Bureau will not ship Title 13 materials until signed checklist is received



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VT State Data Center Contact Information:

- Will “Chip” Sawyer
- wsawyer@uvm.edu
- 802-656-0892
- Center for Rural Studies
- 207 Morrill Hall
- University of Vermont
- Burlington, VT 05405

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Boston Regional Office Contact Information:

- David Tarricone
- U.S Census Bureau
- Boston Regional Office
- 617-424-4513
- David.c.tarricone@census.gov

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